# **Dual Credit Steps**

### Step 1 – ApplyTexas Application

**Must be submitted no later than February 10, 2017.** After this date, no new students will be accepted into the Dual Credit program.

## Step 2 – Banner ID#

You should begin checking for your Banner ID#, once you receive the email from Alamo Colleges that your college application was accepted. If no email is received **within 5 days of submitting your college application**, contact SAC at 210-486-0177. The Banner ID# is required to register for the TSI test and to submit your Step 5 forms.

# Step 3 – Complete GO FAARR

You will have to log into your ACES account and complete the test prep modules. You must print out the  $\checkmark$  screen as your proof of test prep completion prior to being able to take the TSI test at Johnson. TSI registration is online and payment can be made in the counseling office when you submit your  $\checkmark$  screen.

#### Step 4 – Testing

Determine if you are using SAT scores, ACT scores, or TSI scores. If you are using TSI scores, sign up for one of the TSI tests at Johnson. Every student must have qualifying scores to be enrolled in the Dual Credit program. The Johnson TSI test dates are:

Saturday, January 21, 2017 – Initial Test or Retake Test Saturday, February 18, 2017 – Initial Test or Retake Test Saturday, March 25, 2017 – Initial Test or Retake Test Saturday, April 22, 2017 – Retake Test

# Step 5 – Dual Credit Forms

All students must submit the Step 5 forms to be accepted into the Dual Credit program. Students may begin submitting forms as soon as they have all their information to complete the forms. All forms must be submitted by no later than March 8, 2017. No late forms will be accepted.

#### Step 6 – Verify Schedule

In May when you receive your schedule for next year, make sure your Dual Credit classes have a D after the course number. Dual Credit will not be in the course title.